

PROOF OF RESIDENCY ENROLLMENT

Virginia Code Section 22.1-3 and School Board Policy Section 9-7.1 provide that public schools in each school division shall be free to each person of school age who resides within the school division. School Board Policy Section 9-2.1 also require students attend school in the designated attendance area in which they have legal residence, unless special permission is granted by the School Board, Superintendent or Pupil Personnel Committee to attend school out of zone. Suffolk Public Schools require proof of residency in order to attend Suffolk Public Schools on a non-tuition basis.

You may establish residency in the City of Suffolk by providing any of the following, please check what applies to you and provide supporting documentation:

- A current utility bill** (i.e. water, electric, gas) in **YOUR** name showing the City of Suffolk address. Please provide copy of the utility bill.
- A current lease in YOUR name** showing the City of Suffolk address. Please provide copy of the lease.
- Purchasing a home in the City of Suffolk** Please provide copy of the signed contract and/or mortgage.
- Living with a family member or friend for 30 days or more** in the City of Suffolk and I consider this to be my fixed, regular, and adequate nighttime residence. Please provide a Virginia Driver’s License or Division of Motor Vehicles Identification Card with the Suffolk address for **you and the homeowner**. Also provide a **current** utility bill (gas, water or electric) **OR** lease or mortgage statement in the homeowner’s name with the Suffolk address.
Virginia Code Section 46.2-324 requires that you notify the Department of Motor Vehicles of any change in address within 30 days of having moved from the address appearing on your Driver’s License. Please provide a copy of the updated Virginia Driver’s License or Division of Motor Vehicles Identification Card with the Suffolk address.

I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, fraudulent statements or claims may subject me to criminal, civil, or administrative penalties.

Student’s Name _____ School _____

Student’s Name _____ School _____

Student’s Name _____ School _____

Parent/Guardian Signature Date

Notary Public Date

My commission expires: _____ SEAL:
Date

Effective July 1, 2006, House Bill 1222 was enacted by the General Assembly of Virginia as stated below: Any person who knowingly makes a false statement concerning the residency of a child, as determined by §22.1-3, in particular school division or school attendance zone, for the purpose of (i) avoiding the tuition charges authorized by §22.1-5 or (ii) enrollment in a school outside the attendance zone in which the student resides, shall be guilty of a Class 4 misdemeanor and shall be liable to the school division in which the child was enrolled as a result of such false statements for tuition charges, pursuant to §22.1-5, for the time the student was enrolled in such school division.