



Department of Purchasing

100 N. Main Street, 2nd Floor
Suffolk, VA 23434
(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: October 26, 2018

For: PSAT Testing

Vendor Name: College Board

Requested by: Secondary Instruction

Description: PSAT 8/9 EPP 8th Grade & PSAT/NMSQT EPP 10th Grade

Cost: Not to exceed \$23,000.00

Justification: College Board is the only provider of these tests

Approved By:

Anthony Hinds
Purchasing Manager

Date