



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

NOTICE

Sole Source Purchase

Date: July 18, 2019

For: Professional Development

Vendor Name: Leading to Change

Requested by: Professional Development – Instruction

Description: Professional Development series as outlined in grant

Cost: Not to exceed \$12,000

Justification: Training as identified in 21st Century Education Grant at Booker T. Washington Elementary. Only identified approved training per the approved grant.

Approved By:

Anthony Hinds, CPPB
Purchasing Manager

7/18/19

Date