



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
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# NOTICE

## SOLE SOURCE PURCHASE

**Date:** December 4, 2019

**For:** Instructional Services

**Vendor Name:** Sylvan Learning

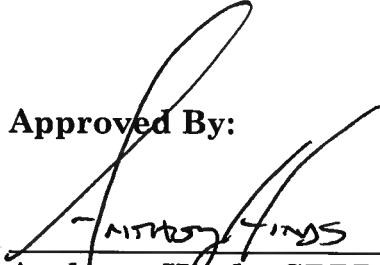
**Requested by:** Instruction/Compensatory programs

**Description:** Math and Reading services

**Cost:** \$21,000

**Justification:** Sylvan learning programs are proprietary and only provided through Sylvan Learning. The "Sylvan Sync" program is only available through Sylvan Learning.

Approved By:

  
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Anthony Hinds, CPPB  
Purchasing Manager

12/4/19

\_\_\_\_\_  
Date