



Department of Purchasing

100 N. Main Street, 2nd Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

FEB 25 21 AM 9:11

NOTICE OF AWARD

TO: Launa McMillen
E Plus
477 Viking Drive
Virginia Beach VA 23452

Date: February 25, 2021

Topic: Award – Cisco or Equivalent Equipment and Services

This notice of award is to E Plus to provide Cisco or Equivalent Equipment and Services to Suffolk Public Schools based on the evaluation of the committee. Performance of all services related to this award shall be in accordance with RFP 87679 and addenda, your proposal dated January 26, 2021, and any negotiations all of which are incorporated in this award letter. If you have any questions concerning this matter, please contact me. Please return an acknowledged copy of this **NOTICE OF AWARD** to the Purchasing Manager at the above address within ten (10) calendar days.

Dated this 25th day of February 2021

By:

Anthony Hinds, CPPB
Purchasing Manager

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged by:

E Plus _____, this the _____ day of _____, 2021.

By _____ Title _____

Copies: Dr. John B. Gordon, III, Superintendent
Wendy Forsman, Executive Director of Finance
John Littlefield, Director of Technology
Bid File

RFP 87679
Cisco or Equivalent Equipment and Services
February 25, 2021

Terms of Agreement

The initial term of this agreement shall begin on the July 1, 2021 and continue through June 30, 2022 after which this agreement may be extended for four (4) additional one year periods, beginning July 1st and ending June 30th of each year, unless otherwise terminated by either party by giving written notice by May 1st of any given year. The School Board may approve a price increase for each subsequent year. The request shall be presented in writing by April 1st of each year and the cost increases shall not exceed the Consumer Price Index (CPI) as developed by the Bureau of Labor Statistics, U. S. Department of Labor, for all Urban Consumers (CPI-U) south, for the preceding calendar year. Suffolk Public Schools reserves the right to purchase additional equipment and services as needed and to negotiate for additional years in order to provide for the continuation of services.

Initials _____

Date _____