



THE COLLEGE AND
CAREER ACADEMY
AT PRUDEN

4169 PRUDEN BOULEVARD, SUFFOLK, VA

FALL/WINTER
2023-2024

ADULT CLASS SCHEDULE



CALL TODAY.
757.923.5254
or VISIT US ONLINE AT
CCAP.SPSK12.NET



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MISSION STATEMENT SKILLED TO SOAR

The mission of the adult education program at The College and Career Academy at Pruden is to ensure adults are offered high quality educational programs that provide unlimited opportunities in a growing, changing society. To this end, we are committed to high standards of learning that allow adults to enter post-secondary education and training to prepare for the workforce, and excel in a global economy.

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FOR INFORMATION CALL
757.923.5254
1–8 PM, MONDAY–THURSDAY 

HOW DO I ENROLL IN CLASSES THAT WILL HELP ME PREPARE FOR MY GED® TEST?

1

Call the GED office and schedule a placement test.

2

Arrive at 4:00 p.m. for your scheduled test session.

3

Prepare to stay at least 3 hours for testing.

4

Attend classes at a location convenient for you.

SATELLITE LOCATIONS

Suffolk Workforce Development Center

157 N. Main Street | Second Floor | Suffolk, VA 23434

East Suffolk Recreation Center

138 S. 6th Street | Suffolk, VA 23434

The College and Career Academy at Pruden is a partner with the Hampton Roads Workforce Development system. The Adult and Continuing Education Program is provided by Suffolk Public Schools. **Visit us at ccap.spsk12.net**

GED® MATH & WRITING TUTORING

Do you need additional help with math and writing?

The adult education program at The College and Career Academy at Pruden offers writing and math tutoring to help you improve your skills. Attend sessions while enrolled in classes or while waiting to enroll. Call the Adult Education office and get the extra assistance you need to pass the GED® test.

GED & ESOL PROGRAMS



**REGISTRATION
DEADLINE
FOR FALL
GED CLASSES
OCTOBER 5**



GED

(General Educational Development) GED® classes incorporate Workplace Readiness Skills and prepare students for the GED test. Students take practice tests and receive instruction in language arts, mathematics, science, and social studies.

PRE-GED

Classes incorporate Workplace Readiness Skills and prepare students for GED instruction. Students improve basic skills in reading, language arts and mathematics.

ESOL

(English for Speakers of Other Languages) Speaking, Writing, and Listening are the focus of instruction in ESOL classes. Students learn life skills that assist them with entry into the workplace and daily living.

FALL GED & ESOL CLASSES

GED® & Pre-GED®	The College & Career Academy at Pruden	Sept 12 – Dec 14	T/TH	6:00 PM – 8:30 PM
GED® & Pre-GED®	Suffolk Workforce Center	Sept 11 – Dec 14	M – TH	9:00 AM – 12:00 PM
ESOL	The College & Career Academy at Pruden	Sept 11 – Dec 13	M/W	6:00 PM – 8:30 PM
GED® & Pre-GED®	East Suffolk Recreation Center	Sept 12 – Dec 14	T/TH	5:00 PM – 7:30 PM
GED® FastTrack	The College & Career Academy at Pruden	Sept 12 – Dec 14	T/TH	6:00 PM – 8:30 PM

GED PLUS / CAREER PATHWAY CLASSES

Nurse Aide/GED®	The College & Career Academy at Pruden	Sept 19 – Jan 25	T/W/TH	5:30 PM – 8:30 PM
Nurse Aide/GED®	The College & Career Academy at Pruden	Feb 6 – June 11	T/W/TH	5:30 PM – 8:30 PM

GED TUTORING

GED® Math	The College & Career Academy at Pruden	Oct 9 – Dec 11	M	5:00 PM – 8:00 PM
GED® Writing	The College & Career Academy at Pruden	Oct 11 – Dec 13	W	5:00 PM – 8:00 PM

WINTER GED & ESOL CLASSES

GED® & Pre-GED®	The College & Career Academy at Pruden	Jan 9 – May 30	T/TH	6:00 PM – 8:30 PM
GED® & Pre-GED®	Suffolk Workforce Center	Jan 9 – May 30	M – TH	9:00 AM – 12:30 PM
ESOL	The College & Career Academy at Pruden	Jan 8 – May 29	M/W	6:00 PM – 8:30 PM
GED® & Pre-GED®	East Suffolk Recreation Center	Jan 9 – May 30	T/TH	5:00 PM – 7:30 PM

*Tutoring sessions are FREE to students enrolled in Pre-GED and GED classes. Textbook fees are approximately \$15 to \$50.

Customized Training Options through Northstar Digital Literacy

Training is customized to meet the needs of small groups and organizations. Complete our online survey and customize a class to help you with projects at work or home. Classes are offered in 2 to 3 sessions for a total of 6 to 9 hours. Take advantage of flexible scheduling. [Call us to schedule a class TODAY!](#)

Select from the following courses

Computer Basics	Social Media
Internet Basics	MS Excel Office 2016
Windows 10	MS PowerPoint Office 2016
Email	DOCS (NEW)
MS Word Office 2016	



All classes begin after 4:00 pm Monday through Thursday.
Group rate: \$425
Maximum number of participants required: 10
Small group rate: \$189 plus \$49 for each additional person.
Minimum number of participants required: 4

*Northstar Digital Literacy certificate available upon successful completion of assessment.

LEARN

- Essential Computer Skills
- Internet Basics, Using Email, Windows 10
- Essential Software Skills – Microsoft Word, Excel, PowerPoint, Google Docs
- Using Technology in Daily Life – Social Media, Information Literacy, Career Search

The GED Ready® Practice Test
is offered by appointment only
 at The College and Career Academy at Pruden.
 Please call 757-923-5254 to schedule a test.

**IF YOU PASS THE
 PRACTICE TEST YOU
 GET TO TAKE THE
 ACTUAL TEST FREE!**

Test-takers are assessed in 4 subjects: Mathematical Reasoning, Science, Social Studies, and Reasoning Through Language Arts. Learners are likely to pass the official GED® test subjects when they receive passing practice test scores. For only \$3.00 per subject, you will be able to identify specific areas that require additional study and preparation time.

VIRGINIA TEST FEES

VA GED Test Fee \$36 per subject
 Retest Fee \$10.00

OFFICIAL PRACTICE TEST FEE \$3.00 per subject

TESTING SCHEDULES

2023-2024 PLACEMENT EVALUATIONS

Evaluations are required for entrance into ESOL, Pre-GED® and GED® classes. Call 757-923-5254 to schedule an appointment for one of the dates below. Placement evaluations are FREE and start promptly at 4:00 p.m. All prospective students must be at least 18 years old and have valid ID for admittance into the session.

September 7, 14, 21, 28	February 1, 8, 15, 22
October 5, 12, 19, 26	March 7, 14, 21, 28
November 2, 9, 16, 30	April 11, 18, 25
December 7, 13	May 2, 9, 16, 23, 29
January 4, 11, 18, 25	June 6, 13, 20, 27

2023-2024 GED TEST SCHEDULE



Register online at GED.com for the official GED® test dates listed below. Candidates need to schedule a minimum of two dates to complete the required battery of tests. The testing center opens at 4:00 p.m. on Friday and 8:30 a.m. on Saturday. The cost for candidates taking the complete battery of tests (4 modules) is \$144. One test module is \$36.

GED TEST DATES

September 8, 9, 22, 23	October 13, 14, 27, 28	November 3, 4, 17, 18
December 1, 2, 8, 9	January 5, 6, 19, 20	February 9, 10, 23, 24
March 8, 9, 22, 23	April 12, 13, 26, 27	May 3, 4, 17, 18
June 7, 8, 21, 22	July 12, 13, 26, 27	August 9, 10, 23, 24

Call the Adult Education office at The College and Career Academy at Pruden for additional information at 757-923-5254.



**YOUR GED® IS WITHIN YOUR
 REACH**

Let us help you finish what you started!

**GED® ADULT LEARNERS,
 WE'VE GOT YOUR BACK!**

You're almost to the finish line and adult education can help you get there. Contact us to complete your final test.

BENEFIT

- ✓ Special boot camps to help you with subjects like math
- ✓ Vouchers to take the test for FREE
- ✓ Online learning options
- ✓ Tutors who can work with you one-on-one
- ✓ Connection to resources that can help with childcare, transportation, assistance, etc.

**ONE TEST TO GO?
 LET US HELP YOU FINISH
 WHAT YOU'VE STARTED!**

JUST ONE TO GO!



**SHOW YOURSELF WHAT
 YOU CAN DO.**



**WHEN YOU ARE
 DETERMINED TO
 LEARN, NO ONE CAN
 STOP YOU.**



**YOU ARE BRAVER THAN
 YOU BELIEVE,
 STRONGER THAN YOU
 SEEM, AND SMARTER
 THAN YOU THINK.**



**RISE UP AND BECOME
 THE PERSON YOU WERE
 DESIGNED TO BE.**

CALL US 757-923-5254

GED® TESTING



**FREE GED®
TESTING!**

We give you the power and knowledge to succeed with our prep classes. Then, you can build confidence by taking the official GED® Practice Tests, and when you're ready, we offer GED® testing and more.

Call
757-923-5254
FOR MORE INFORMATION

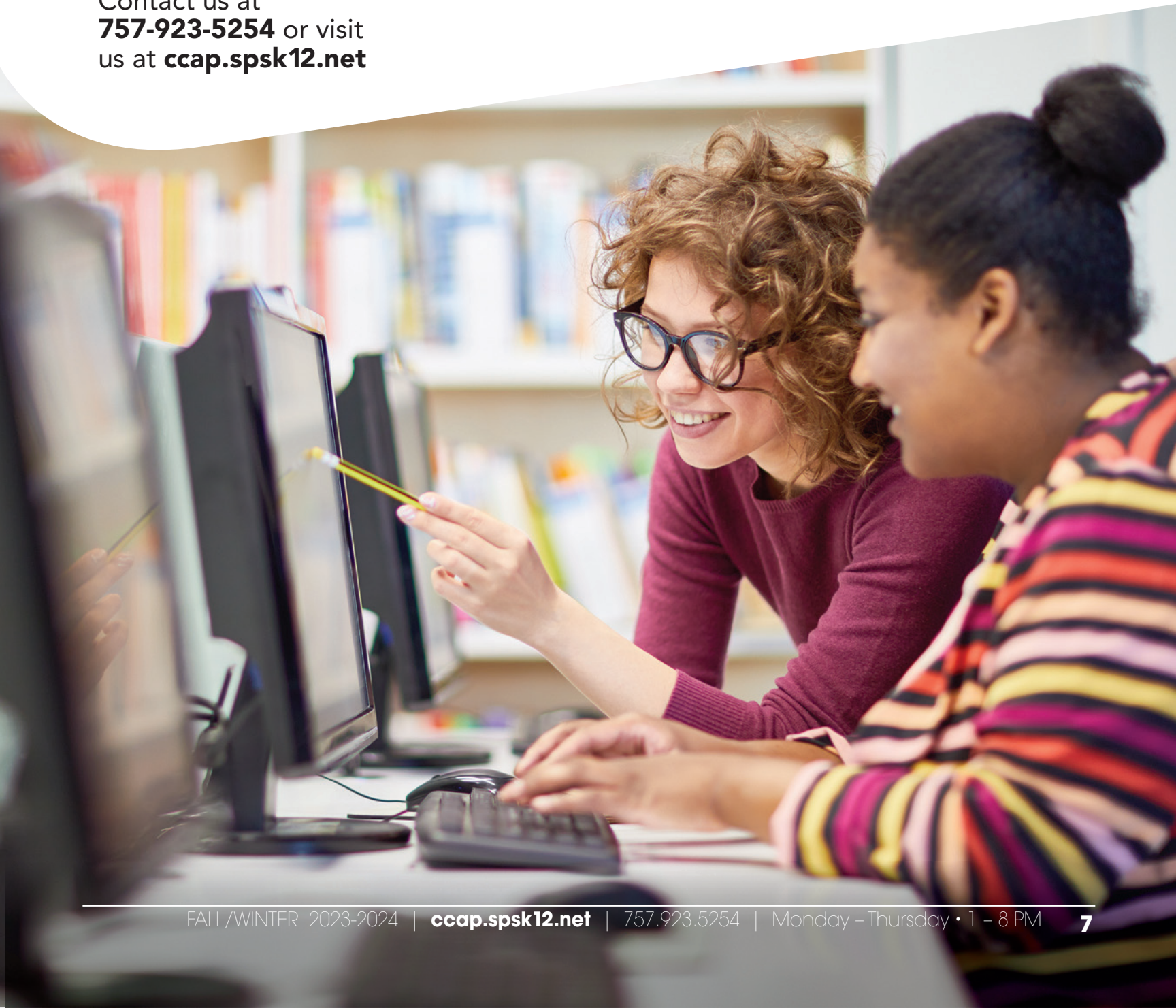
AUTHORIZED **TEST CENTER** AT PRUDEN

PEARSON VUE

The College and Career Academy at Pruden
is a Pearson VUE Authorized Test Center,
providing on-site, on-demand testing for certification
and professional licensure exams.

SCHEDULE YOUR NEXT EXAM TODAY!

Contact us at
757-923-5254 or visit
us at **ccap.spsk12.net**



CPR/ FIRST AID



ADULT & PEDIATRIC CPR/AED

Adult CPR - Be prepared for the most serious emergencies! Take alone or in combination with Standard First Aid. *Course certified by the American Heart Association. Course Code 100*

9/9	SAT	8:00 AM – 12:00 PM	4HRS.	\$50
10/14	SAT	8:00 AM – 12:00 PM	4HRS.	\$50
11/4	SAT	8:00 AM – 12:00 PM	4HRS.	\$50
12/9	SAT	8:00 AM – 12:00 PM	4HRS.	\$50
1/20	SAT	8:00 AM – 12:00 PM	4HRS.	\$50
2/10	SAT	8:00 AM – 12:00 PM	4HRS.	\$50

STANDARD FIRST AID

This course includes the basics none of us can afford to be without! Take alone or in combination with Adult or Infant/Child CPR. *Course certified by the American Heart Association. Course Code 101*

9/9	SAT	1:00 PM – 5:00 PM	4HRS.	\$40
10/14	SAT	1:00 PM – 5:00 PM	4HRS.	\$40
11/4	SAT	1:00 PM – 5:00 PM	4HRS.	\$40
12/9	SAT	1:00 PM – 5:00 PM	4HRS.	\$40
1/20	SAT	1:00 PM – 5:00 PM	4HRS.	\$40
2/10	SAT	1:00 PM – 5:00 PM	4HRS.	\$40



EMT BASICS

Become an Emergency Medical Technician, and you can help others when they need it most. This course prepares students to take the EMT certification exam offered through the Virginia Office of Emergency Medical Services. Students must hold a current CPR healthcare provider certification. Textbooks are not included in the cost of the class. *Course Code 200*

9/11 – 2/7	M/W	5:00 PM – 8:00 PM	155 HRS.	\$525
2/12 – 7/8	M/W	5:00 PM – 8:00 PM	155HRS.	\$525

**SAVE \$\$
WHEN YOU
REFER A FRIEND**

Save \$5 dollars when your referral signs up for your class. Discount can only be applied to one registration.





HOLIDAY HORS D'OEUVRES

Just in time for the holidays! In this hands-on class, Chef Maia Jones will teach you how to elevate any event to the next level with some of the best and most impressive looking hors d'oeuvres. *Materials fee: \$20.00*

10/18 W 5:00 PM – 8:30 PM 3.5HRS. \$45



ITALIAN CUISINE

Known for its regional diversity, Italian cuisine offers an abundance of flavors and ingredients. Join Chef Maia Jones and learn to make one of the most popular cuisines in the world. *Materials fee: \$20.00*

9/27 W 5:00 PM – 8:30 PM 3.5HRS. \$45



ICING ON THE CAKE

Learn basic cake decorating and create your own beautiful cakes. Decorate simple, all occasion cakes. Course includes use of cake decorating tools. *Materials fee: \$10.00*

12/6 W 5:00 PM – 8:30 PM 3.5 HRS. \$55



SERVSAFE CERTIFICATION

Learn basic food safety practices for preparing and serving food. Earn your certification from the National Restaurant Association and get the knowledge that every employee needs to succeed as a food service expert. The exam fee is not included in the cost of the class.

1/17 – 2/21 W 5:00 PM – 7:00 PM 12 HRS. \$95

CAREER TRAINING PROGRAMS

HEATING, VENTILATION AND AIR CONDITIONING (HVAC)

Receive hands-on training and learn to install, maintain and repair essential temperature control equipment found in today's homes and businesses. Instruction includes basic electrical circuits and components, compressors, metering devices, refrigerants, and heat pumps. Required text: Modern Refrigeration & Air Conditioning. *Course Code 5001 – 5004*

PART 1 9/11/23 - 10/30/23 M/T 5:30 PM – 8:30 PM 45HRS. \$225

PART 2 11/13/23 - 1/16/24 M/T 5:30 PM – 8:30 PM 45HRS. \$225

PART 3 1/29/24 - 3/19/24 M/T 5:30 PM – 8:30 PM 45HRS. \$225

PART 4 4/8/24 - 5/28/24 M/T 5:30 PM – 8:30 PM 45HRS. \$225



AUTO BODY REPAIR

Students learn minor to major body repairs, restorations, and spray-painting techniques while learning to safely use body tools and equipment. *Materials fee: \$55*

9/12/23 – 10/31/23 T/TH 6:00 PM – 9:00 PM 45HRS. \$195

11/14/23 – 1/18/24 T/TH 6:00 PM – 9:00 PM 45HRS. \$195



FORKLIFT CERTIFICATION

Learn safe operations and practices of a forklift and receive an OSHA approved certification upon class completion. *Materials Fee: \$10 Course Code 3120*

9/25/23 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

10/30/23 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

11/27/23 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

12/11/23 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

1/29/24 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

2/26/24 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65

3/25/24 MONDAY 4:00 PM – 9:00 PM 5 HOURS \$65



**ALL CLASSES MEET FROM 5:00 PM-9:00 PM
AT THE COLLEGE AND CAREER ACADEMY
UNLESS OTHERWISE STATED.**

COSMETOLOGY



COSMETOLOGY

THEORY + PRACTICAL INSTRUCTION

This program is designed to prepare students for the Virginia State Board exam.
(Completion of 4 modules required)

TUITION

\$6,000
for all four modules

OR

\$1,500
for each module



COSMETOLOGY

Prepare for the Virginia State Board for Barbers and Cosmetology examination with this course. Completion of four sessions will prepare you for the state exam required for licensure. Textbooks and supplies are not included. *New Enrollment accepted in each module. Course Code 6001 - 6004

8/28/23 - 1/4/24	MON - THURS	5:00 PM - 9:00 PM	\$1500
1/8/24 - 4/30/24	MON - THURS	5:00 PM - 9:00 PM	\$1500
5/1/24 - 8/15/24	MON - THURS	5:00 PM - 9:00 PM	\$1500
8/26/24 - 12/19/24	MON - THURS	5:00 PM - 9:00 PM	\$1500

COSMETOLOGY THEORY FOR APPRENTICES

Completion of two sessions fulfills theory requirements for the Virginia State Board for Cosmetology. Only registered apprentices may apply. Course Code 6001A

8/28/23 - 1/3/24	MON & WED	5:00 PM - 9:00 PM	\$600
1/8/24 - 4/29/24	MON & WED	5:00 PM - 9:00 PM	\$600
5/1/24 - 8/14/24	MON & WED	5:00 PM - 9:00 PM	\$600
8/26/24 - 12/18/24	MON & WED	5:00 PM - 9:00 PM	\$600

**Salon Appointments Available
Call 757.923.5254
to schedule today!**



NURSES AIDE

**ALL CLASSES MEET FROM 6:00 – 9:00 PM
AT THE COLLEGE AND CAREER ACADEMY
AT PRUDEN UNLESS OTHERWISE STATED.**



NURSE AIDE

Students who successfully complete this program are eligible to apply to become a Certified Nurse Aide in the state of Virginia. Students learn skills required to pass the National Nurse Aide Assessment Program (NNAAP) Examination. Tuition does not include textbooks, CPR materials and other required supplies. Code 4120A

9/19/23 – 1/25/24	T/TH	6:00 PM – 9:00 PM	153 hrs.	\$525
2/6/24 – 6/11/24	T/TH	6:00 PM – 9:00 PM	153hrs.	\$525

NURSE AIDE SKILLS REVIEW

Review skills to improve your performance on the National Nurse Aide Assessment Program (NNAAP) Examination. This class is designed for completers of a Virginia-approved nurse aide education program. Approved first-time test takers and lapsed certificate holders are permitted to enroll. Eligibility requirements for the NNAAP Examination are regulated by the Virginia Board of Nursing. Course Code 4120A

10/9/23 & 10/11/23	M/W	5:00 PM – 8:30 PM	7hrs.	\$55
1/20/24	Saturday	8:30 AM – 3:30 PM	7hrs.	\$55

EARN YOUR WAY INTO THE IN-DEMAND MEDICAL FIELD NURSE AIDE

**This program is designed to prepare students for
the National Nurse Aide Assessment Program
(NNAAP®) Exam.**

**Call 757-923-5254
for more information.**

Tuition Assistance Available to Qualifying Applicants

**TUITION
\$525**

WELDING

Start a path to learn a new job skill or improve your present welding skills. With individual instruction, learn the basics of welding machines, safety set-up and operational techniques. Topics include SMAW, GMAW, GTAW-FCAW, Oxy-fuel cutting, and Welding and Plasma cutting. Class is 90% hands-on and limited to 12 people. Materials fee: \$30

An additional fee will be assessed for advanced students.

Course Code 4100

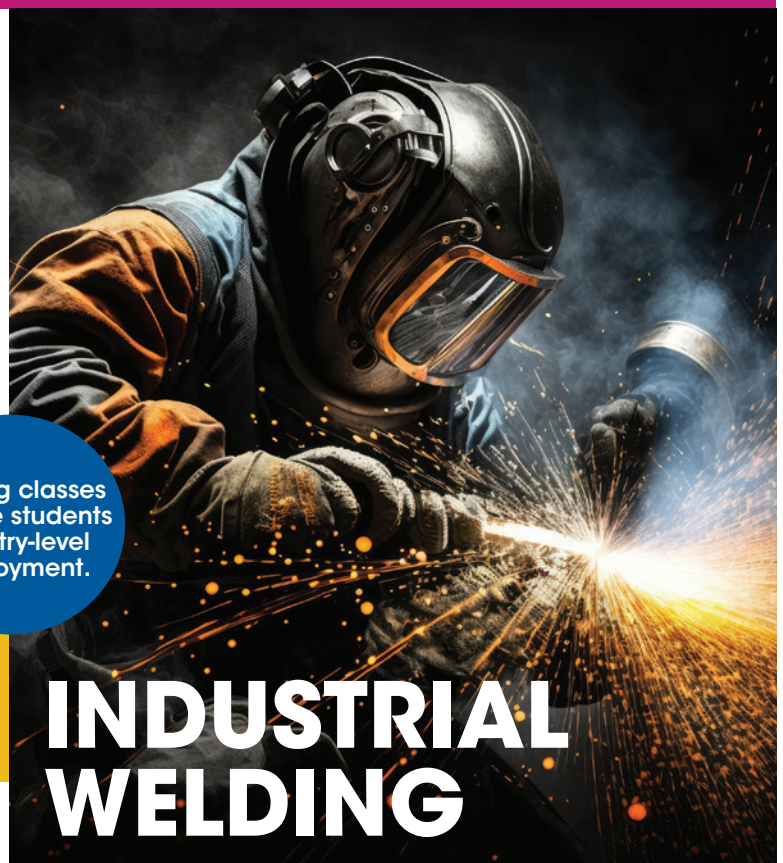
9/12/23 – 10/31/23	T/TH	6:00 PM – 9:00 PM	45hrs.	\$225
11/14/23 – 1/18/24	T/TH	6:00 PM – 9:00 PM	45hrs.	\$225
1/30/24 – 3/19/24	T/TH	6:00 PM – 9:00 PM	45hrs.	\$225

Job Outlook

Employment of welders, cutters, solderers, and brazers is projected to grow 3 percent from 2019 to 2029, about as fast as the average for all occupations. The nation's aging infrastructure will require the expertise of welders, cutters, solderers, and brazers to help rebuild bridges, highways, and buildings.

SOURCE: U.S. Bureau of Labor Statistics

**Welding classes
prepare students
for entry-level
employment.**



INDUSTRIAL WELDING

REGISTRATION FORM

Use one registration form per student



For Office Use Only

Receipt # _____

Payment Plan: Yes _____ No _____

Payment Type: Cash Check CC

Name _____
Last First MI

Street Address _____ City _____ State _____ Zip _____

Phone _____ Email _____

Course _____ Dates/Time _____ Tuition Fee _____

Course _____ Dates/Time _____ Tuition Fee _____

Course _____ Dates/Time _____ Tuition Fee _____

Please use the Online School Payment (OSP) system at ccap.spsk12.net to process credit card payments.

REFUND POLICY: REFUNDS ARE GRANTED ONLY WHEN A WRITTEN REQUEST IS RECEIVED AT LEAST FIVE (5) BUSINESS DAYS PRIOR TO THE FIRST CLASS MEETING. A full refund will be given when a class is cancelled.

**GET
SKILLED
TODAY
BENEFIT
TOMORROW**

**THE COLLEGE AND CAREER ACADEMY
AT PRUDEN (CCAP)**

If you are a Suffolk Public Schools student who is interested in a high wage, high demand career, please contact your school counselor or a representative at The College and Career Academy at Pruden for information on program offerings for high school students.

**Please
Visit us at
ccap.spsk12.net**

HOW DO I REGISTER FOR CLASSES?

THE COLLEGE
AND CAREER
ACADEMY AT
PRUDEN

FREQUENTLY ASKED QUESTIONS

1

Complete a registration form on the following page.

2

Attach full payment in the form of a check or money order, payable to The College and Career Academy at Pruden, or visit ccap.spsk12.net to process a credit card payment through the Online School Payment system.

3

Mail registration and payment to The College and Career Academy at Pruden 4169 Pruden Blvd., Suffolk, VA 23434.

4

Bring registration and payment to The College and Career Academy at Pruden between 1:00 PM and 7:30 PM, Monday – Thursday.

WE DO NOT ACCEPT REGISTRATIONS WITHOUT FULL PAYMENT

REGISTRATION DEADLINE

Registration and payment must be received at least one week prior to the start of the class. If a class fills, you will be contacted and offered other available dates or you will be placed on a waiting list. New classes may be created from a waiting list.

TUITION ASSISTANCE

Tuition assistance forms from an employer or agency must be submitted at the time of registration.

REFUND POLICY

REFUNDS ARE GRANTED ONLY WHEN A WRITTEN REQUEST IS RECEIVED AT LEAST FIVE (5) BUSINESS DAYS PRIOR TO THE FIRST CLASS MEETING UNLESS THE CLASS IS CANCELLED.

A full refund will be given when a class is cancelled.

RETURNED CHECKS

There will be a \$25.00 charge for all returned checks.

INCLEMENT WEATHER

Announcements will be posted on the website of Suffolk Public Schools and broadcasted on local news stations. The College and Career Academy at Pruden is closed when the Suffolk Public Schools division is closed.

CLASS CANCELLATIONS

If a class is cancelled due to lack of enrollment, you will receive notification by phone and email. Please make sure your registration form has current contact information.

AGE REQUIREMENTS

Classes are for individuals who are 18 years of age and older unless otherwise stated in the class description.

CERTIFICATES

A certificate will be awarded for successful completion of a class. Successful completion requires good attendance as well as meeting all program requirements. If professional licensure is available, it will be stated in the course description.

SCHOOL CLOSINGS:

Sept 4 | Nov 22 - 24, | Jan 15 | April 1-5 | June 19
Nov 10 | Dec 21 - Jan 1 | Feb 19 | May 27

STUDENT DATA FORM

4169 PRUDEN BOULEVARD, SUFFOLK, VA | 757.923.5254 | CCAP.SPSK12.NET

Lifelong Learning at



THE COLLEGE AND
CAREER ACADEMY
AT PRUDEN

YOU MUST BE 18 YEARS OF AGE OR OLDER to enroll in continuing education classes. This form must be completed by all students.

☐ I certify that I am at least 18 years of age and not enrolled in public school.

Instructions: Type or print in ink all responses to questions. Use your legal name and return completed form to The College and Career Academy at Pruden.

NOTE: SHADED BLOCK IS FOR OFFICE USE ONLY.

Course ID _____

Name _____
Last First Middle/Maiden

Address _____ City _____ State _____ Zip _____

County of Residence _____ State of Residence _____

Country _____ U.S. Citizen ☐ Yes ☐ No Email _____

Home Phone () _____ Work Phone () _____ Cell Phone () _____

Social Security Number (Last 4 digits) _____ Date of Birth _____

Gender ☐ Male ☐ Female

Ethnicity _____ Race _____

☐ Hispanic/Latino ☐ Asian ☐ Black or African American ☐ White

☐ Not Hispanic/Latino ☐ American Indian or Alaska Native ☐ Native Hawaiian or Other Pacific Islander

How did you hear about this course? Please check only one.

☐ Advertisement ☐ Personal Initiative ☐ Recruitment Activities ☐ Referral _____ ☐ Other

Check one of the following as it relates to your educational attainment:

☐ High School Diploma ☐ GED Certificate ☐ College Degree ☐ Not Applicable

Name of high school attended: _____

Highest educational level completed: _____

Program Type:

☐ EMT ☐ Cosmetology ☐ HVAC

☐ Nurse Aide ☐ Welding ☐ Other _____

Employment Status - please check one:

☐ Retired ☐ Employed 1-10 hours per week ☐ Employed 40 or more hours per week

☐ Unemployed - Not Seeking Employment ☐ Employed 11-20 hours per week _____ Employer _____

☐ Unemployed - Seeking Employment ☐ Employed 21-39 hours per week Address _____

Is your tuition being paid by an agency/organization? If yes, please specify _____
(copy of payment authorization must be attached.)

Are you taking this course for certification? ☐ Yes ☐ No

BY MY SIGNATURE, I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT. _____

Signature

Date

JOIN A WINNING TEAM! TEACH AT THE CAREER ACADEMY!

If you are a
teacher or trainer,
The College and Career
Academy at Pruden
may have employment
opportunities just for you.

Enjoy the rewards of
teaching adults!

AVAILABLE CLASSES INCLUDE:

- Arts & Crafts
- Computer Classes
- Conversational Spanish
- GED Writing
- Sign Language
- GED Math



**THE COLLEGE AND
CAREER ACADEMY
AT PRUDEN**

PLEASE SEND YOUR RESUME TO:

**The College and Career Academy at Pruden
Adult Education Department
4169 Pruden Boulevard • Suffolk, VA 23434**

FIND OUT WHAT'S IN STORE FOR YOU!

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3-6	GED® Classes and Information	10	Career Training	14	Frequently Asked Questions
4	NorthStar Digital Literacy	11	Cosmetology	14	School Policies and Information
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7	Pearson VUE - Authorized Test Center	12	Welding	16	Training Opportunities
8	CPR/First Aid Classes	13	High School & Program Information		

4169 Pruden Boulevard • Suffolk, VA | 757.923.5254 | ccap.spsk12.net