



Department of Purchasing

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September 8, 2021

To All Interested Parties:

**Subject: Addendum #2,
Request for Proposal – Telemental Health**

QUESTIONS AND ANSWERS:

QUESTION: When and how will it be determined if the 2,100 staff will be served by this project in addition to the 14,000 students?

ANSWER: Suffolk Public Schools will make this determination during the evaluation of the proposals. However, the staff decision will be primarily based on budget availability and the cost of services.

QUESTION: What is the District referral process for students and staff to receive services?

ANSWER: The intent is to have a company handle the parental approval processes for students at the time of contract approval. After such time, if a parent approves of the use of such a service, then the child may reach out to the service in the instance where there is an immediate need. Should the student need additional services, the company will reach out to the school's guidance counselor. The proposer may also provide a road map in their proposal of such a referral process that we may use in the provisioning of these services.

QUESTION: Will the District provide space and equipment (computer, cell phone, etc.) for students to receive telehealth services at school locations?

ANSWER: Should this be required during our school day, our students will have the space. The telemental health company will need to provide their own materials and space as they will not be in the school setting.

QUESTION: Is there a budget available for this project?

ANSWER: No; we do not have a budget for this project. As this is relatively new, there isn't a lot of contracts that we could benchmark off of to get a budget estimate.

QUESTION: Does the District intend to award a single vendor?

ANSWER: Unknown at this time, however, the division reserves the right to award to one vendor or to multiple vendors if it is in our best interest.

QUESTION: What is the approximate award notification date?

ANSWER: Unknown, largely dependent upon the number of responses and the availability of the committee to review these responses.

QUESTION: What is the approximate contract start and end dates?

ANSWER: Please see Section VI, E. for your answer found in the Request for Proposals.

QUESTION: Are services to be provided on demand within the proposed hours (i.e. on demand between 8am-4:30pm)?
a. To ensure availability of therapists, is it the District's intent for caseloads to be for five 7-hour days? Or are therapists only allowed to bill for services as needed. Example – a therapist will be available from 8am-3pm, billing for 7 hours regardless of service delivery.

ANSWER: This would be determined by the highest ranked offeror as we know that we have needs for this service but not all of the particulars are known as we do not yet know the capacities of the market. However, it is our intent that the services be open on an as-needed basis for all of our students and hopefully our staff as well during the school days. Proposers may also feel free to quote or provide details as to how such a program can exist outside of the normal operating hours of the school division. Suffolk Public Schools is interested in hearing from the vendor community in how to best provide services.

OTHER INFORMATION:

Some vendors have either mailed or submitted their proposals through the EVA portal already prior to the issuance of Addendum 1 and this Addendum (2). If your firm has already submitted your proposal, signatures on these addenda can be obtained at a later time.

This program is intended to be offered to students and staff of Suffolk Public Schools and may be phased in as budget allows in order to meet that need.

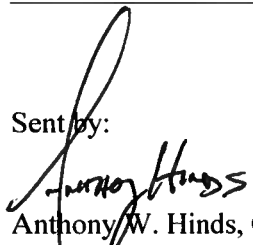
All other terms and conditions remain unchanged.

Please email Anthony Hinds at anthonyhinds@spsk12.net if you have any additional questions and sign below to acknowledge receipt of the addendum and include with your proposal.

Addendum 2 Acknowledged:

Date _____

Sent by:


Anthony W. Hinds, CPPB
Purchasing Manager