

Annual Budget Process

August 15, 2017

- Superintendent and City Manager hold initial budget development meeting

September 5, 2017 Internal Stakeholder Input

- Budget request documents are sent to principals, directors, and department administrators to gather requests for 2018-2019 Fiscal Operating Budget

October 2017

- Principals' requests due to directors of leadership for review
- Budget requests due to Technology and Facilities/Maintenance for review
- Reviewed departmental budget requests are due to the Assistant Superintendents

November 2017

- Preliminary approved budget requests submitted to Finance for cost assessment and feasibility study
- Program managers, directors, and finance staff hold meetings to clarify and analyze approved budget requests

December 14, 2017 Public Input

- Public hearing held at regular School Board Meeting 7p.m. allows public and stakeholders to provide input on the development of the 2018-2019 budget

January 2018

- Meetings held with departments, directors, Instructional Leadership and Superintendent to analyze and finalize programmatic requests
- Superintendent finalizes proposed budget

February 2017 Public Input

- "Ask a Question" launched on SPS website

February 8, 2018

- Presentation of Superintendent's Proposed 2018-2019 Budget at regular School Board meeting
- Proposed budget published on website

March 2018

- School Board Chairman and Superintendent meet with City Manager and Mayor
- Joint School Board/City Council work session meeting on budget
- General Assembly closes long session and finalizes biennium state budget

March 8, 2018 Public and Stakeholder Input

- Public hearing held specifically to hear input on Superintendent's Proposed budget at special called School Board meeting
- School Board work session on budget
- Special School Board session to approve School Board budget for presentation to City of Suffolk

May 2018 Public and Stakeholder Input

- City of Suffolk holds public hearing on city budget which includes School Board budget request for appropriation

May 2018

- Final adoption of the School Board 2018-2019 budget based upon City of Suffolk appropriation funding and final state funding

* Following protocols, questions raised during public meetings are answered via FAQs and posted to the SPS website.